

**Minutes of the Performance Committee meeting held at CDDFRFS HQ on Thursday 7 March 2024 at 09:30 hours**

<b>Present</b>	Cllr J Blakey in the Chair
<b>Durham County Council</b>	Cllr S Quinn, R Manchester and C Marshall
<b>Darlington Borough Council</b>	
<b>Officers</b>	K Carruthers, DCFO J Parry Group Manager Emergency Response (for item 8 only)

**Part A**

**1 Apologies**

Apologies were received from Cllr G Lee.

It was noted that the meeting would not be quorate but as there were no decisions to be made it would go ahead.

**2 Minutes of the previous meeting**

The minutes of the previous meeting that was held on 7 December 2023 were agreed as a true record.

**4 Performance Report Quarter 3 2023-24**

K Carruthers introduced the report which provided members with a summary of the organisational performance at the end of the third quarter 2023/24 financial year. The indicators were discussed in turn.

Cllr Quinn queried areas of secondary fires. K Carruthers noted that there was still a high number in the Peterlee area and also other pockets across the Service area and work was being undertaken in these areas.

Cllr Quinn queried the work that was undertaken on premises where false alarms were not attended. K Carruthers noted that these premises were inspected as part of the risk based inspection programme.

Cllr Quinn queried the age group of RTC fatalities, K Carruthers noted that there was a wide age range and work was ongoing with partner agencies.

The committee **noted** the report.

#### **4 Letters of Appreciation**

The committee considered the letters of appreciation received by the service for the period 1 October 2023 to 31 December 2023. In total 15 letters had been received for the reporting period.

The committee **noted** the report.

### **Part B**

#### **7 Formal Complaints**

Three formal complaints had been received by the service for the period 1 October 2023 to 31 December 2023. No complaints had been forwarded to the Local Government Ombudsman.

The committee **noted** the report.

#### **8 Update on Engagement with Prisons Presentation**

J Parry joined the meeting and gave a presentation on the work currently being undertaken with HMP Deerbolt.

S Quinn asked if the presentation could be made to the full CFA.

The report was **noted**.